



The Leaflet

November-December 2016

CIVIC CENTER SCHEMATIC DESIGN

Your City. Your Civic Center. Your Voice

HOLIDAY SAFETY TIPS

Eliminate the Opportunity for Thieves

KNOW BEFORE YOU FLY

The Guidelines for Flying Drones Safely



25550 Commercentre Drive
Lake Forest CA 92630
Monday - Thursday: 8 a.m. - 6 p.m.
Friday: 8 a.m. - 5 p.m.
(Closed alternate Fridays)
Follow Us:  

City Council meetings are held on the first and third Tuesday of every month at 7 p.m.

- November 15
- December 20
- December 6
- January 3

Parks and Recreation Commission meetings are held on the third Thursday of every month at 7 p.m.

- November 17
- January 19
- December 15
- February 16

Planning Commission meetings are held on the second Thursday of every month at 7 p.m.

- December 8
- February 9
- January 12
- March 9

City Telephone Numbers

Building Division	461-3470
Building Inspection	461-3468
City Clerk	461-3420
City Council	461-3420
City Manager's Office	461-3410
Community Policing Center	461-3530
Community Preservation	461-3474
Economic Development	461-3567
Etnies Skatepark	916-5870
Graffiti Hotline	461-3583
Housing	461-3569
OC Animal Care	249-5160
Passport & Notary	461-3420
Planning	461-3491
Public Works	461-3480
Recreation	461-3450
Sports Park & Recreation Center	273-6960

City Websites

City	lakeforestca.gov
City Facebook	facebook.com/lakeforestca
Economic Development	lakeforestbusiness.com
	facebook.com/LakeForestBusiness
Etnies Skatepark of Lake Forest	etniesskatepark.com
Sports Park & Recreation Center	lfsportspark.com
Twitter	twitter.com/lakeforestca

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City Manager's Message

The 2016 Shop & Dine Lake Forest Week was once again a big hit this year, attracting thousands of attendees to the Taste of Lake Forest - an annual event guaranteed to delight with delicious tastings from over 20 local restaurants. The fun continued the following weekend as community members enjoyed an afternoon of entertainment and raffle prizes at the Celebration Event. With over 400 participating Lake Forest businesses, shoppers and diners were out in full force taking advantage of amazing deals and discounts over the week-long campaign. The City thanks all businesses and volunteers who made this year's event another huge success! Even though Shop & Dine Lake Forest Week is over, hold on to your Coupon Booklet as many of the deals are valid through the end of the year, helping you save on wonderful gifts this holiday season.



The City has also made it that much easier for you to shop and dine in Lake Forest through a new app called Lake Forest Today611. Whether you need to shop for apparel, buy restaurant gift cards, or buy new electronics, Today611 will connect you to the right business, all from the palm of your hand. Download this free, online business directory in the App Store or Android Play Store by searching for Lake Forest Today611. To learn more, visit lakeforestca.gov, or contact (949) 461-3567. By shopping and dining in Lake Forest, you're supporting local businesses and keeping sales tax dollars in the community to help fund key services and programs that elevate the quality of life in Lake Forest.

The holidays are a time to celebrate, give thanks, and reflect. They are also a time to be aware and keep alert as you go about your online or in-store shopping. As the busiest time of the year for social gatherings and shopping approaches, we encourage you to spread the spirit of safety. Simple steps such as parking in well-lit places during late night shopping sprees, or surfing the web on secured sites with web addresses beginning with "http" and featuring a padlock symbol in the status bar will keep the holidays bright. Read more holiday safety tips on Page 3 and on the Don't Make It Easy webpage at lakeforestca.gov/DontMakeItEasy. We hope you have a happy and safe holiday season, and we look forward to the exciting opportunities the New Year will bring!

Sincerely,

Robert C. Dunek

Robert C. Dunek,
City Manager

The Leaflet is an official publication of the City of Lake Forest and is distributed as a public service to Lake Forest homes and businesses. The City welcomes your comments and questions regarding The Leaflet.

City of Lake Forest
Editor, The Leaflet
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LeafletEditor@lakeforestca.gov

Civic Center Project Reaches New Milestone with Approval of Schematic Design

The Lake Forest Civic Center project moves one step closer to final design following a recent approval of the schematic design. The schematic design focuses on the “big picture,” providing conceptual drawings that help the community visualize the Civic Center and its relationship with other buildings. It shows the overall general floor plan, simple elevations, and 3D views of each building. This important milestone advances the project into the design development phase where the City and project

architect Carrier Johnson will continue to refine designs for the project.

The Civic Center will bring the community together with facilities such as a Community Center, Senior Center, City Council Chambers/Performing Arts Venue, Community Policing/Emergency Operations Center, and administrative offices. To learn more about the project or to view the schematic design, visit lakeforestca.gov/CivicCenter or contact 461-3410.



Community Calendars Coming Soon

The 2017 community calendar is a compilation of photos that best represent this year's theme of “Find Your Fun.” The calendar showcases wonderful photos of how Lake Forest residents find their fun in a vibrant city. We thank all those who participated in the contest. Calendars will be available at City Hall and at the Sports Park and Recreation Center starting December 28.

Be Prepared and Aware During the Holiday Season

The holiday hoopla of gift buying and home decorating while dealing with packed parking lots and long lines is all part of the festive mood. Amidst the hustle and bustle, amateur and professional thieves feed on this opportunity during this busy season. Here are a few tips to keep from becoming a victim during the holiday season:

- ✓ Stay alert and be aware of your surroundings. Con-artists may distract you with the intention of taking your money or belongings.
- ✓ Park in well-lit spaces, lock the car, and close the windows. Place shopping bags and gifts in the trunk.
- ✓ Carry minimal amounts of cash. Pay with a check or credit card whenever possible.
- ✓ Keep purses and wallets close to your body. Don't overburden yourself with packages.

The Don't Make It Easy campaign is a joint City and Orange County Sheriff's Department effort to encourage community members to take a few simple steps to protect themselves from crimes of opportunity. Learn more at lakeforestca.gov/dontmakeiteasy or contact Shannon Daniels, Crime Prevention Specialist, at 461-3546.

COMMUNITY EVENTS

GET SAFE Academy



January 25 – February 15 • 6:00 p.m. to 7:30 p.m.

(4 consecutive weeks on Wednesday evenings)

Lake Forest City Hall (25550 Commercentre Drive)

The City and the Orange County Sheriff's Department have teamed up with GET SAFE to bring free, interactive safety skills training and awareness techniques to K-6 students. Lake Forest residents can register online at <https://online.activecommunities.com/LFReconline>, in person at City Hall (2nd floor), or at the Sports Park and Recreation Center. Registration will be accepted until the class is full. For questions, contact Community Services at 461-3450.

SAFETY TOPICS

- Assertiveness Training
- Avoiding Common Tricks & Lures
- Bully Prevention & Response Training
- Internet Safety & Social Media/Texting
- Personal Safety Awareness
- Self-Defense Training
- Understanding & Reacting to Inappropriate Behavior & Touching

Business Events

Register at economicdevelopment@lakeforestca.gov, or call 461-3567. For more information, visit lakeforestbusiness.com.

Social Media Marketing Seminar

Wednesday, January 11 • 5:30 p.m. to 7:30 p.m.

Cox Communications (27121 Towne Centre Drive)

Topics covered will include the most popular social networking tools (Facebook, Twitter & LinkedIn), effective social media strategies, and tips to ensure timely and informative content that can generate more customers.

Lake Forest New Business Reception

Wednesday, January 18 • 6:00 p.m. to 7:30 p.m.

Lake Forest City Hall (25550 Commercentre Drive)

The City and Lake Forest Chamber of Commerce are co-hosting a New Business Reception for new businesses that opened in Lake Forest in 2015. The reception will include an overview of business resources and marketing tools, and will feature information booths from the Lake Forest Chamber of Commerce, SCORE Business Counselors, Small Business Administration, Business Watch, and more!

HAZARDOUS WASTE COLLECTION DAY 2016

El Toro High School 25255 Toledo Way
(student parking lot at the corner of Ridge Route and Serrano)

SATURDAY
November 12
8 a.m. – 4 p.m.

SUNDAY
November 13
8 a.m. – 3 p.m.

ACCEPTABLE ITEMS

HAZARDOUS WASTE:

- **Paint and painting supplies** – latex, oil based, thinners, strippers, stains and finishes
- **Automotive products** – oil, antifreeze, brake and transmission fluid, car batteries
- **Cleaning products** – drain/oven/bathroom cleaners, pool chemicals
- **Pesticides & Herbicides** – bug sprays, rat poison/bait, repellents
- **Aerosol cans**

UNIVERSAL WASTE:

- **Electronics, household batteries, and fluorescent tubes and bulbs**



ITEMS NOT ACCEPTED

- Asbestos
- Business and biological waste
- Explosives, ammunition, road flares, gasoline
- Radioactive materials
- Medical waste and sharps
- High pressure cylinders
- Trash and bulky items
- Pharmaceuticals
- Propane and helium tanks

YEAR-ROUND HOUSEHOLD HAZARDOUS WASTE PROGRAM

Orange County residents can utilize one of four free permanent drop-off centers for proper disposal of hazardous waste.

Visit oclandfills.com or call (714) 834-6752 to find the location nearest you and hours of operation.

COMMUNITY CONTESTS

Sportswriter Contest

The Race *Story by Kanika Shringi*

Splash! I dove into the water and thrust my arms forward and into the water then pulled back. I was swimming the IM. One of the most tiring races. The order of the strokes was carved into my mind, butterfly, backstroke, breaststroke, freestyle.

In no time, I could make out the other side through all the water. My hand gripped the cold wall. I pushed off on my back and tried to glide as straight as I could possibly glide, remembering to keep my neck loose and stretch my arms. Eventually I reached the end and started the next stroke, the easiest stroke, breaststroke.

On this lap I caught my breath but still went as fast as I could. My whole body was fatigued, but I kept going. Once more I reached the wall and pushed off chugging on. I knew there was someone behind me but I didn't look back, and I could see it! The wall! I pushed harder, swam faster and gave it all I got. My strokes were choppy but I didn't slow down. Then reached out and grabbed the wall so hard my knuckles turned white.

With my last ounce of strength I pushed myself up. Before I knew it I was handed a gold ribbon and given a pat on the back. I smiled so hard. I couldn't believe I won.

I walked with pride to my family and hugged them tight. My mom said I was the only one who didn't slow down. Dad said I endured a lot more than he ever could! My sister said she wanted to go to the new frozen yogurt place and I agreed. So we had the most delicious frozen yogurt to celebrate my accomplishment.

Thank you Kanika Shringi for sharing your passion for swimming! If you have a story to tell about any sports-related topic, email chon@lakeforestca.gov by December 1 for a chance to win prizes.

CONTEST community speaks Crime Prevention Tips Wanted

Help us keep you, your family, and property safe. Email tips to chon@lakeforestca.gov by **December 5**.

Three winners will be randomly selected to win a safety prize! Resident-submitted tips will be featured in a future edition of *The Leaflet*.



Caption This

Thank you to everyone who captioned this photo! The winning captions are:

- *Mirror mirror on the wall, who's the cutest of them all? – Nora Andria*
- *Ohhhh, I wanted a red bow not a pink one. – Cassandra Barter*

Look for the next photo on the City's Facebook page ([facebook.com/lakeforestca](https://www.facebook.com/lakeforestca)) on Monday, November 14 and caption it in 25 words or less. Comments must be appropriate and will be judged based on wit, creativity, humor, and originality.

DRONE NEWS

Unmanned aircraft systems, or drones, have become increasingly popular. The Federal Aviation Administration (FAA) has launched the **Know Before You Fly** campaign to inform users of safe and responsible operation of these units. Recreational flying doesn't require FAA approval but operators must follow certain safety guidelines including:

- ▶ Do not fly near manned aircraft.
- ▶ Do not fly higher than 400 feet or beyond the line of sight of the operator.
- ▶ Do not fly in adverse weather conditions (e.g. high winds or reduced visibility).
- ▶ Do not fly near sensitive infrastructure or property (e.g. power stations, water treatment facilities, and government facilities).
- ▶ Do not conduct surveillance or photograph persons where there is an expectation of privacy without the individual's permission.

To learn more, visit lakeforestca.gov/drones or knowbeforeyoufly.org. Questions regarding drone use in the City can be directed to Lake Forest Police Services at 770-6011.



DRONE REGISTRATION

Drones weighing over .55 pounds must be registered with the FAA. Registration fee is \$5.00 and is valid for three years.

Register at knowbeforeyoufly.org.



Share the Holiday Spirit with Lake Forest's Adopted U.S. Marine Corps Unit and their Families

The Support Committee is planning to make the holidays special for the Marines of the 1st Law Enforcement Battalion and their families. There are two ways you can help:

- Contribute monetary donations to provide traditional Thanksgiving and Christmas meals for 75 families. Donations will also support the Battalions' Annual Christmas Dinner and associated activities. Donations can be made payable to the Lake Forest U.S.M.C. Support Committee and mailed to Lake Forest Support Committee, 22365 El Toro Road #302, Lake Forest, CA 92630. Donations are tax deductible and will be accepted through December 9.
- Donate to the annual Toy Collection Drive. Last year, the Support Committee received generous donations and they hope to do even better this year. Accepted donations include toys, children's books, and canned goods that will be distributed among families of the unit. Donations will be accepted at Lake Forest City Hall, 1st floor reception at 25550 Commercentre Drive. Visit lfusmcccommittee.org for additional drop-off sites.

Your support will make this a happy holiday season for those who are committed to protecting our freedoms so that our holidays are happy as well! For questions, contact (949) 306-6224.

We Want to Hear From You City Website Survey

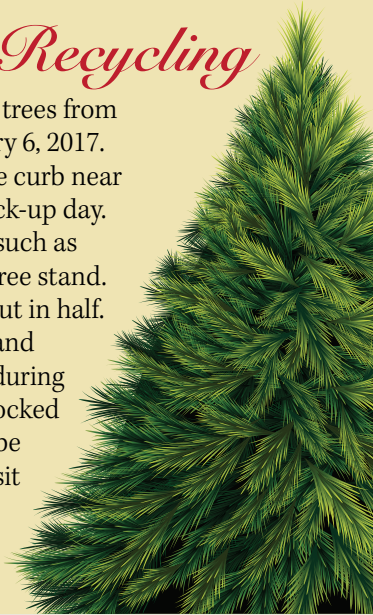
It's been over a year since the City revealed a newly designed website with new content, better navigation, and a whole new look and feel. Whether you are a one-time visitor or a seasoned website user, we encourage you to take a 2-minute survey at lakeforestca.gov/websitesurvey and tell us about your experience with our website.

Serve on the Orange County Grand Jury

The Orange County Superior Court is looking for interested Orange County residents to serve on a 19-member Grand Jury. The top 25 to 30 candidates will be randomly selected to represent each of the five Orange County Supervisorial Districts. The one-year term begins on June 30, 2017. Applications must be received by Friday, January 20, 2017. For more information, visit ocgrandjury.org, call the Grand Jury Hotline at (657) 622-6747, or visit the Jury Commissioner's Office at 700 Civic Center Drive West, Santa Ana.

Christmas Tree Recycling

CR&R will recycle your Christmas trees from December 26, 2016 through January 6, 2017. Leave your undecorated tree at the curb near your trash cans on your regular pick-up day. Be sure to remove all decorations such as ornaments, tinsel, lights, and the tree stand. Trees taller than six feet must be cut in half. Residents can also cut their trees and place them in the green waste bin during or after holiday tree collection. Flocked trees will be collected but cannot be recycled. For more information, visit crrwasteservices.com or contact Public Works at 461-3571.



FIELD RENOVATIONS Begin in December

Every winter, the City performs a turf renovation project to maintain the beauty and health of turf at city parks. Starting mid-December, all sports fields will temporarily be unavailable for all organized sport activities and leagues through mid-January. Parks will remain open for informal play and activities. For questions regarding the renovation, contact Public Works at 461-3480.

- Baker Ranch Community Park
- Borrego Park
- Foothill Ranch Community Park
- Heroes Park
- Lake Forest Sports Park
- Rancho Serrano Park
- Regency Park
- Rimgate Park
- Tamarisk Park

FAIR HOUSING

An impediment to fair housing opportunity is any policy or practice that denies or adversely affects the provision of housing to a person in any protected class. Examples of a protected class include minorities, elderly, and disabled persons. As a recipient of annual Federal Community Development Block Grant funds, the City of Lake Forest is committed to furthering fair housing practices in the community and co-operates with the Fair Housing Council of Orange County to eliminate discriminatory practices county-wide. Fair Housing opportunity is the law. If you or someone you know has a fair housing question or issue that needs to be addressed, please call the City's Housing Manager at 461-3569.

The First Flush - Only Rain Down the Storm Drain

When Southern California gets its first significant rainfall after a long period of dry weather – this is called the First Flush. Heavy rainfall can flush months of accumulated pollutants such as litter, pesticides, fertilizers, motor oil, and pet waste from outdoor areas into our storm drains. Unlike water that flows through the sewers (from sinks and toilets), water that flows through storm drains is not treated before it enters our local creeks, lakes, bays, and the ocean. This is called urban runoff/stormwater pollution. Help reduce stormwater pollution and improve the health of our local environmental resources by following these easy steps:

- Pick up pet waste and dispose in the trash or toilet.
- Do not over fertilize your yard and follow directions on the container.
- Do not apply fertilizer within 48 hours prior to a forecasted rain event. The excess fertilizer can be washed down the storm drain.
- Ensure that all hazardous materials stored outdoors are properly covered or in watertight containers to keep them from washing into the storm drain.
- Use the rain delay function on the irrigation controller during rain events to eliminate water waste and polluted runoff from excess irrigation.
- Mulch landscape to eliminate or limit topsoil erosion from your landscape or garden, preserve moisture, and suppress weeds. Plus it's aesthetically appealing!
- Adjust irrigation times for the season. Landscapes require less irrigation during shorter and cooler winter days.
- Remove leaves and debris from the gutter and dispose in a green waste or trash container.

24-Hour Water Pollution Hotline (877) 89-SPILL

For more information, contact the
Public Works Department at 461-3480





City of Lake Forest
25550 Commercentre Drive
Lake Forest, CA 92630

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Recreation & Events **CALENDAR**

Winter 2016

Saturday, NOVEMBER 12

10:00 a.m.-6:00 p.m.

Skate Street Contest

Etnies Skatepark of Lake Forest
20028 Lake Forest Dr.

Fee: \$20 entry fee

Tuesday, NOVEMBER 15

8:00 a.m.

Winter Resident Registration Begins for Recreation Programs

Online, Mail-In, Walk-In

Saturday, DECEMBER 3

8:30 a.m.-10:30 a.m.

11:30 a.m.-1:30 p.m.

Breakfast and Brunch with Santa

Lake Forest Recreation Center
28000 Rancho Pkwy.

Fee: \$8 per person (children 3 and older
must be registered)

Saturday, DECEMBER 3

11:00 a.m.-3:00 p.m.

35th Annual Victorian Christmas

Heritage Hill Historical Park
25151 Serrano Rd.

Fee: \$5 adults & children ages 3-12
Free for children under 3 years old

Tuesday, DECEMBER 6-

Thursday, DECEMBER 8

6:30 p.m.-8:30 p.m.

North Pole Calling

Lake Forest Recreation Center
28000 Rancho Pkwy.

Fee: Free for Lake Forest residents
(pre-registration required)

Saturday, DECEMBER 10-

Sunday, DECEMBER 11

5:30 p.m.-8:30 p.m.

31st Annual Candlelight Walk

Heritage Hill Historical Park
25151 Serrano Rd.

Fee: \$5 adults & children ages 3-12
Free for children under 3 years old

Tuesday, DECEMBER 13

7:00 p.m.-9:00 p.m.

Etnies Skatepark 13th Anniversary Celebration

Etnies Skatepark of Lake Forest
20028 Lake Forest Dr.

Fee: Free admission



For more information, call
Community Services at **461-3450**
or the Sports Park at **273-6960**